School District No. 38 (Richmond) 7811 Granville Avenue, Richmond, BC V6Y 3E3

MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE

- Date: Monday, May 17, 2021 at 11 am Via Zoom Webinar
- Present: Sandra Nixon, Chairperson Debbie Tablotney, Vice-Chairperson Norman Goldstein, Member Scott Robinson, Superintendent Roy Uyeno, Secretary Treasurer Liz Baverstock,

Ian Hillman, CUPE 716 Wennie Walker, Richmond Association of School Administrators Rebeca Avendano, Richmond Management Professionals Staff Catherine Cleary, Executive Assistant (Recording Secretary)

The Chair called the meeting to order at 11:03 am.

- 1. ADOPT AGENDA The agenda was adopted as circulated.
- 2. APPROVE MINUTES The Minutes of the meeting held April 19, 2021 were approved as circulated.
- 3. DRAFT REVISED POLICY 504.9/504.9-R: EMERGENCY SITUATIONS/DRAFT PARENT GUIDE

The Deputy Superintendent provided background on the report. Creation of the Parent Guide to Preparedness was the impetus to revisions and updates to the Policy. The Deputy Superintendent noted that the Guide was initiated to improve communication with members of the community.

information and a notification process. The parent guide will be ready and operational by early fall. The Deputy Superintendent shared that the policy currently sits in

## 6. NEXT MEETING DATES

The next meeting is scheduled for Monday, June 14, 2021 at 11 am.

7. ADJOURNMENT

The meeting adjourned at 11:58 am.

Respectfully Submitted,

Sandra Nixon, Chairperson Policy Committee